



PMB 01231  
BUREAU OF ADMINISTRATION  
OFFICE OF PROCUREMENT MANAGEMENT  
523 EAST CAPITOL  
PIERRE, SD 57501-3182  
(605) 773-3405  
FAX (605) 773-4840



## BUSINESS CARDS

### NOTICE

## CONTRACT EXTENSION

BCT South Carolina  
3021-7 McNaughton Road  
Columbia, SC 29223  
Contact: Martin Bleasdale  
Phone: 800-232-6091  
Fax: 803-788-7772  
E-mail: [mbleasdale@bctsc.com](mailto:mbleasdale@bctsc.com)  
Vendor #12243196  
Contract #15990

1. The contract for furnishing the Business Card annual contract to the State of South Dakota, resulting from Solicitation #25250 has been extended for a period of one (1) year, beginning July 1, 2011 through June 30, 2012.
2. All terms, conditions and specifications of this contract are firm for the extended period.

Sincerely,

Steven L. Berg, Director  
Office Procurement Management



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ADDENDUM #2

TO

BUSINESS CARDS –NOTICE OF AWARDS

BCT South Carolina  
3021-7 McNaughton Road  
Columbia, SC 29223  
Contact: Martin Bleasdale  
Phone: 800-232-6091  
Fax: 803-788-7772  
Vendor #12243196  
CONTRACT #15990

Date: January 31, 2011

Buyer: Missy Schuetzle

Phone: 605-773-4277

Martin Bleasdale is now the contact person for the Business Card annual contract. His e-mail address is [mbleasdale@bctsc.com](mailto:mbleasdale@bctsc.com) His phone number is 800-232-6091.

Sincerely,

Steven L. Berg  
Office of Procurement Management



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ADDENDUM #1

TO

BUSINESS CARDS –NOTICE OF AWARDS

BCT South Carolina  
3021-7 McNaughton Road  
Columbia, SC 29223  
Contact: Marty Bryant  
Phone: 800-232-6091  
Fax: 803-788-7772  
Vendor #12243196  
CONTRACT #15990

Date: August 4, 2010

Buyer: Missy Schuetzle

Phone: 605-773-4277

Marty Bryant is now the contact person for the Business Card annual contract. His e-mail address is [mbryant@bctsc.com](mailto:mbryant@bctsc.com) His phone number is 800-232-6091.

Sincerely,

Steven L. Berg  
Office of Procurement Management



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## BUSINESS CARDS

### NOTICE OF AWARDS

**Revised June 17, 2011. Contract extended through June 30, 2012.**

**Addendum #2: Martin Bleasdale is now the contact person for the Business Card annual contract.**

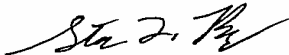
**Addendum #1: Marty Bryant is now the contact person for the Business Card annual contract.**

Buyer: Missy Schuetzle (007)  
Phone: 605-773-4277  
Fax: 605-773-4840  
Email: [Missy.Schuetzle@state.sd.us](mailto:Missy.Schuetzle@state.sd.us)

Date: June 28, 2010

- Contract Term:** This notice establishes contract(s) resulting from Solicitation # 25250 for a period of one (1) year, from July 1, 2010 through June 30, 2011 inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
- Extension:** The State may, at its own discretion, extend a contract for an additional two (2) months past the original contract expiration date. Further extensions may be for a period of one year. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
- Pricing:** All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment. If the open market price of a specific contract item is under the vendor's price, the State reserves the right to purchase the lower priced product.
- Delivery:** The contractor shall furnish and deliver all of the awarded items of supplies, equipment, and commodities enumerated in the schedules and specifications, at the price and according to the terms and conditions, and of the kind, quality, and amounts and at the times specified in the schedules and specifications. The supplies, equipment and commodities shall be delivered to the Director of the Office of Procurement Management or to such State Department or State agency as he shall direct and such delivery shall be made without cost to the State.
- In the event of the inability or failure of the contractor to furnish and deliver any item or items enumerated in the schedules and specifications at the time and in accordance with the terms and conditions therein provided, the Director of the Office of Procurement Management may contract for or purchase such supplies, equipment, and commodities in the open market and the contractor shall make good the excess over the price named in the schedule and specifications and the cost of such supplies, equipment, and commodities in the open market provided however, that the foregoing provisions shall not apply where other penalties for any default in the performance of the conditions of this contract are provided for in the schedules and specifications.
- All orders shall be shipped F.O.B. destination. Deliveries shall be made at such time, place and in such quantities as shown on the Purchase Order. All items in common usage are to be shipped within 30 days from the date of purchase order. An additional 10 days will be allowed for back-ordered items when notification is given, in writing, to the ordering agency that the items are not available for immediate delivery.

7. All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENTS OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.
8. **Surety:** This contract(s) shall be in full force and effect upon the execution and delivery thereof and the furnishing and delivery by the Contractor, to the Office of Procurement Management, of a good and sufficient Surety Bond in the sum required by the above-referenced solicitation, to be approved by the Office of Procurement Management.
9. STATE AGENCIES MUST INCLUDE ITEM NUMBERS AND A BRIEF DESCRIPTION WHEN ORDERING FROM THIS CONTRACT.
10. **Unless otherwise indicated, payment for items on the contract(s) may be made with the South Dakota Purchasing Card (Citibank Master Card). State agencies may use the Purchasing Card when making purchases of \$1000.00 or less per transaction.**



Steven L. Berg, Assistant Director  
Office of Procurement Management

## CONTRACTORS

**BCT South Carolina  
3021-7 McNaughton Road  
Columbia, SC 29223**

**Contact: Martin Bleasdale  
Phone: 800-232-6091  
Fax: 803-788-7772  
E-mail: [mbleasdale@bctsc.com](mailto:mbleasdale@bctsc.com)**

**Vendor #12243196  
Contract #15990**

## **Business Cards- 20% Post Consumer Content**

**Size: 3-1/2" x 2". Stock: The stock used must be a Brilliant White Card Stock at least .015" thick. 20% Post Consumer Content. Printing under the terms of this contract will be done on one side only. Copy will be typeset by the contractor with a proof sent to the ordering agency before printing is done. Black ink only (State Seal and text) raised throughout (Thermograph or equal). Delivery: To various state agencies located throughout South Dakota. All deliveries to be FOB Destination and shall be made within two (2) weeks following receipt of approved proof.**

**BCT South Carolina  
Vendor #12243196**

100 Cards	\$26.12
250 Cards	\$29.13
500 Cards	\$32.00
1000 Cards	\$41.00
1500 Cards	\$52.95
2000 Cards	\$65.00
2500 Cards	\$75.50