



PMB 01231
BUREAU OF ADMINISTRATION
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL
PIERRE, SD 57501-3182
(605) 773-3405
FAX (605) 773-4840



GOVERNOR'S WELLNESS PROGRAM INCENTIVES-NON CLOTHING

NOTICE OF AWARDS

Buyer: Missy Schuetzle (007)
Phone: 605-773-4277
Fax: 605-773-4840
Email: Missy.Schuetzle@state.sd.us

Date: July 1, 2011

1. **Contract Term:** This notice establishes contract(s) resulting from Solicitation # 25761 for a period of one (1) year, from July 1, 2011 through June 30, 2012 inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
2. **Extension:** The State may, at its own discretion, extend a contract for an additional two (2) months past the original contract expiration date. Further extensions may be for a period of one year. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
3. **Pricing:** All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment. If the open market price of a specific contract item is under the vendor's price, the State reserves the right to purchase the lower priced product.
4. **Delivery:** The contractor shall furnish and deliver all of the awarded items of supplies, equipment, and commodities enumerated in the schedules and specifications, at the price and according to the terms and conditions, and of the kind, quality, and amounts and at the times specified in the schedules and specifications. The supplies, equipment and commodities shall be delivered to the Director of the Office of Procurement Management or to such State Department or State agency as he shall direct and such delivery shall be made without cost to the State.
5. In the event of the inability or failure of the contractor to furnish and deliver any item or items enumerated in the schedules and specifications at the time and in accordance with the terms and conditions therein provided, the Director of the Office of Procurement Management may contract for or purchase such supplies, equipment, and commodities in the open market and the contractor shall make good the excess over the price named in the schedule and specifications and the cost of such supplies, equipment, and commodities in the open market provided however, that the foregoing provisions shall not apply where other penalties for any default in the performance of the conditions of this contract are provided for in the schedules and specifications.
6. All orders shall be shipped F.O.B. destination. Deliveries shall be made at such time, place and in such quantities as shown on the Purchase Order. All items in common usage are to be shipped within 30 days from

the date of purchase order. An additional 10 days will be allowed for back-ordered items when notification is given, in writing, to the ordering agency that the items are not available for immediate delivery.

7. All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENTS OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.
8. **Surety:** This contract(s) shall be in full force and effect upon the execution and delivery thereof and the furnishing and delivery by the Contractor, to the Office of Procurement Management, of a good and sufficient Surety Bond in the sum required by the above-referenced solicitation, to be approved by the Office of Procurement Management.
9. STATE AGENCIES MUST INCLUDE ITEM NUMBERS AND A BRIEF DESCRIPTION WHEN ORDERING FROM THIS CONTRACT.
10. **Unless otherwise indicated, payment for items on the contract(s) may be made with the South Dakota Purchasing Card (Citibank Master Card). State agencies may use the Purchasing Card when making purchases of \$1000.00 or less per transaction.**



Steven L. Berg, Director
Office of Procurement Management

CONTRACTORS

	<p>Brown & Saenger 711 West Russell PO Box 84040 Sioux Falls, SD 57118-4040</p> <p>Contact: Mike Severson Phone: 605-274-0941 Fax; 605-332-0963 E-mail: mikes@brown-saenger.com</p> <p>Vendor #12028533 <u>Contract #16186</u></p>	

Catalog Report

State of South Dakota

Catalog Name: GOVERNOR'S WELLNESS PROG INCENTIVES-
NON-CLOTHING
Report Range: (1 - 13) of 13
Vendor: Brown & Saenger
Contact Name: Severson, Mike E.
Contact Phone: (605)336-1960

Report Requestor: Schuetzle, Missy
Run Date: 07/05/2011 1:25 PM

Product Name	Mfg's Name	Vendor's Item Number	Price (\$)	Unit Of Measure	Qty
BAMBOO GROCERY BAG -- Contract #16186	Am Ad Bag	B131015	2.53		<input type="text"/>
Description: Bamboo grocery bag, naturally biodegradable grocery shopper with 7" gusset and 22" handle. 100% natural bamboo and 100 GSM. Poly board insert. Approx. bag size: 13" x 14". LAT/Latitude logo-1 color. Color: Natural. Vendor Notes: Color: NaturalSize: 13"x10"x15"Delivery Time: 10-14 Days after approvalMin Qty: 100					
BEACH TOWEL -- Contract #16186	Towel Spec	CT20	24.14		<input type="text"/>
Description: Beach towel, heavy weight, with double shearing. 20 lbs/dz. Cotton, terry. Approx. size 40" x 70". Color: Various. Vendor Notes: CT20 Colors: Royal, Lime, Tangerine, Fuchsia, Black, Red, Navy, Lemon. Delivery: 10-14 Days after approvalMin Qty: 36					
BIO/AD SNACK MATE -- Contract #16186	Quick Point	QP-B80295	2.82		<input type="text"/>
Description: Biodegradable snack container with 4 separate storage compartments. Will biodegrade naturally over a period of 1-5 years in a landfill. Will last a lifetime under normal use. FDA approved. LAT/Latitude logo. Vendor Notes: Colors: Frosty Blue, Frosty Clear. Delivery: 10-14 Days after approvalMin Qty: 144					
BOOK: GROW ORGANIC -- Contract #16186	Grow Orgaic	9780756636777	21.85		<input type="text"/>
Description: Book: Grow Organic. 352 pages. Publisher: DK Adult. Questions: Lindy Geraets 605-773-5446.					
FIT AND FRESH - LUNCH ON THE GO SET -- Contract #16186	Fullfillment	216FF	12.20		<input type="text"/>
Description: Fit and Fresh - Lunch on the go set. Main compartment for sandwich, etc. Two 1-cup side containers. Use without side containers to hold up to 8 cups. Removable ice pack clips into the lid. Lid can be used as a plate. Freezer, microwave, and top rack dishwasher safe. BPA free. LAT/Latitude logo. Color: Various. Vendor Notes: Min Qty: 348 ea.Delivery: 14-20 Days after approval					
FITNESS JOURNAL -- Contract #16186	Norwood	8371	3.85		<input type="text"/>
Description: Fitness Journal. 6-month journal with daily exercise and eating logs, beginning and ending health records, goals diary, & calorie chart. Plastic comb binding. LAT/Latitude logo imprint. Color: One color. Vendor Notes: Min Qty: 100.Delivery 10-14 Days after approval					
FLEECE BLANKET -- Contract #16186	Timb	ATB	9.35		<input type="text"/>
Description: Fleece blanket. Approx. 50" x 60". Heavyweight whip stitching. Nylon carrying strap. LAT/Latitude logo embroidered 3 color. Color: Various. Vendor Notes: Colors: Black, Navy, Royal, Charcoal, Red, Burgundy, Purple, Orange, Yellow.Delivery: 10-14 Days after approvalMin Qty: 12					

Product Name	Mfg's Name	Vendor's Item Number	Price (\$)	Unit Of Measure	Qty
GOLF BALLS -- Contract #16186	Wilson	D25	19.50		<input type="text"/>
Description: Golf balls. Bulk golf balls with 1 color Latitude imprint. Color: One color. Vendor Notes: Item: Wilson Staff - D:25Price is per dozen - Min Qty 12 dz.Delivery 10-14 Days after approvalMin Qty: 12/dz					
JUMP ROPE W/PEDOMETER -- Contract #16186	Logomark	GR6160	4.48		<input type="text"/>
Description: Jump rope w/Pedometer. Jump rope counts number of jumps and amount of calories burned. Approx. 7.5" x 1.5". LAT/Latitude logo imprint. Color: One color. Vendor Notes: Color: Blue.Delivery 10-14 Days after approvalMin Qty: 100					
SALAD BOWL KIT -- Contract #16186	LEEDS	1025-80	7.78		<input type="text"/>
Description: Salad bowl kit. Freezable gel tray. 4-cup salad bowl with freezer gel veggie tray. Separate container for dressing. Lid with locking tabs to keep contents secure. Plastic and polypropylene. Approx. 7.25" x 4.5" x 7.25". LAT/Latitude logo. Vendor Notes: Min Qty: 36.Delivery: 10-14 Days after approval					
STAINLESS STEEL AND POLYPROPYLENE BOTTLE -- Contract #16186	Norwood	45797	5.14		<input type="text"/>
Description: 33 oz stainless steel and polypropylene bottle. 18/8 stainless single-wall sport bottle with screw-on lid. Wide mouth. Lid with loop top. Approx. dimensions 3-3/8" x 11". BPA free. LAT/Latitude logo-1 color. Color: Stainless. Vendor Notes: Color: Stainless Steel.Delivery Time: 7-10 after approvalsMin Qty: 72					
YOGA BALL W/PUMP & CARRYING BAG -- Contract #16186	LEEDS	1680-21	18.45		<input type="text"/>
Description: Yoga ball w/pump & carrying bag. PVC exercise ball for developing strength and flexibility. Approx. size: 29.5". LAT/Latitude logo - 1 color. Color: Various. Vendor Notes: Min Qty: 24.Delivery: 10-14 Days after approval					
YOGA MAT W/CASE -- Contract #16186	Jetline	PC200	11.45		<input type="text"/>
Description: Yoga mat w/case. PVC yoga mat packed in a nylon and mesh carrying case with adjustable 28" strap and drawstring closure. Mat is approx. 68" x 24" x 1/8". Rolls up for storage. LAT/Latitude logo - 1 color - on case. Color: Blue, lime, purple, teal. Vendor Notes: Colors: Blue, Lime, Purple, Teal.Delivery: 10-14 Days after approval.Min Qty: 25					