

SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

2040 W Main Street, Suite 304

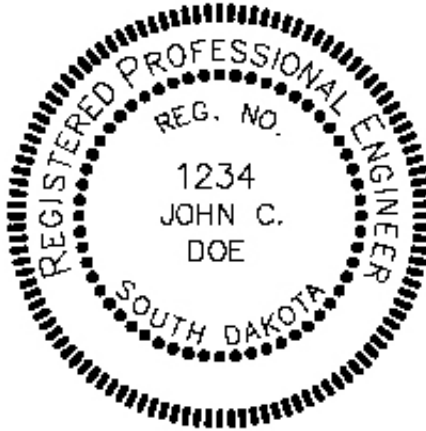
Rapid City, SD 57702-2447

Phone: 605/394-2510

Fax: 605/394-2509

www.state.sd.us/dol/boards/engineer

SEALS ON PROFESSIONAL WORK IN SOUTH DAKOTA



**THE ABOVE SEAL IS NOT TO SCALE
IT IS AN EXAMPLE ONLY**

36-18A-44. Stamp or seal of licensees -- Contents -- Certain persons prohibited from using seal. Any licensed professional engineer, architect, land surveyor, and landscape architect shall procure and use an appropriate seal. The seal shall contain the following information:

- (1) The name, South Dakota;
- (2) Licensee's name;
- (3) License number; and
- (4) The appropriate title or combination of titles: Professional Engineer, Architect, Land Surveyor, Landscape Architect.

The seal shall have an outer circle with a two-inch diameter and an inner circle with a one and one-fourth inch diameter. Titles may be prefixed with the words, Licensed or Registered. The seal may be an embossed seal, a rubber stamp, a computer-generated seal, or other facsimile found acceptable to the board. The licensee's original written signature and the date shall be adjacent to or across the seal. Petroleum release assessors and remediators, or interns, may not obtain or use any seal.

36-18A-45. Seal signature and date as certification of work done by licensee -- Documents on which seal is required -- Preliminary work -- Multiple seals -- Electronically transmitted documents. The application of the licensee's seal and signature and the date constitutes certification that the work on which it was applied was done by the licensee or under the licensee's responsible charge. The seal, signature, and date shall be placed in such a manner that can be legibly reproduced on the following:

- (1) All originals, copies, tracings, or other reproducibles of all final drawings, specifications, reports, plats, plans, land surveys, design information, and calculations prepared by the licensee or under the licensee's responsible charge when presented to a client or any public or governmental agency. A licensee may not review or check technical submissions of another licensed professional or unlicensed person and seal the documents as the licensee's own work;

- (2) Preliminary work shall contain a note that the submittal is Not for Construction, Preliminary, or other such explanation that it is not final;
- (3) In the case of multiple seals, the title or index sheet may be sealed, signed, and dated by all involved. In addition, each sheet shall be sealed, signed, and dated by the licensee or licensees responsible for that sheet;
- (4) Drawings that are transmitted electronically to a client or governmental agency shall have the computer-generated seal removed from the original file. The electronic media shall have the following inserted in lieu of the seal, signature, and date: This document originally issued and sealed by (name of licensee/sealer), (title), (license number), on (date of sealing). This media should not be considered a certified document.
- (5) Drawings, reports, or documents that are signed and sealed using a digital method must have an electronic authentication process attached to or logically associated with the electronic documents. The digital signature must be:
 - (a) Unique to the person using it;
 - (b) Capable of verification;
 - (c) Under the sole control of the person using it; and
 - (d) Linked to a document in such a manner that the digital signature is invalidated if any data in the document is changed.

36-18A-45.1 Digital signatures. A digital signature that uses a process approved by the board is presumed to meet the criteria set forth in subdivision 36-18A-45(5). Any hard copy printed from the transmitted electronic file shall bear the facsimile of the signature and seal and shall be a confirmation that the electronic file was not altered after the initial digital signing of the file. Any alterations to the file shall cause the facsimile of the signature to be voided.