

# CHANGE OF ADDRESS

It is the responsibility of each licensee and business to maintain a current mailing address with the South Dakota Board. If your mailing address changes at any time, you must notify the Board in writing.

Date \_\_\_\_\_ Preferred mailing address:     Home     Business

Preferred e-mail address:     Home     Business

Name \_\_\_\_\_ License # \_\_\_\_\_

Old Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 \_\_\_\_\_

Home Phone \_\_\_\_\_ Home Email \_\_\_\_\_

Cell Phone \_\_\_\_\_

**NEW HOME ADDRESS** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 \_\_\_\_\_

Home Phone \_\_\_\_\_ Home Email \_\_\_\_\_

Cell Phone \_\_\_\_\_

***Business information:***

Old Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 \_\_\_\_\_

**NEW BUSINESS NAME** \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 \_\_\_\_\_

Business Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Business Fax # \_\_\_\_\_

Business Email \_\_\_\_\_

Mail, fax or scan & email to:

South Dakota Board of Technical Professions

2040 W Main Street, Suite 304

Rapid City, SD 57702-2447

Phone: 605-394-2510

Fax: 605-394-2509

E-mail: [dolsdbotp@state.sd.us](mailto:dolsdbotp@state.sd.us)