

SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

2040 W Main Street, Suite 304

Rapid City, SD 57702-2447

Phone: 605-394-2510 Fax: 605-394-2509

www.state.sd.us/dol/boards/engineer

Email: dolsdbotp@state.sd.us

PROCEDURES TO REACTIVATE FROM RETIRED STATUS

When the records of a registrant are placed in retired status by request, the following procedure is followed.

The maximum holding time for the retention file is three (3) years. Records are destroyed after 3 years. If registration is desired after 3 years, a new application must be submitted to the Board for approval.

To reactivate the registration any time during the 2-year period, the following is required:

1. Complete the reactivation application and mail with your check or fax with a Credit Card Authorization Form. Reactivation application fee is \$80.00. (This fee is in addition to the \$10 already paid for Retired Status).
2. Complete the open-book Take Home Exam over South Dakota State Laws. Answers can be found in our Statutes and Rules (Blue book).
3. If the business you work for **is not** currently licensed with our office, complete a Business Application.
4. Submittal of this application serves as affirmation that licensee has completed 30 hours of continuing education during the previous two (2) years from the date of this reactivation.

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APPLICATION TO REACTIVATE LICENSE FROM RETIRED STATUS

(PLEASE PRINT OR TYPE)

Date _____

Name _____
First Middle Last

Male
 Female

Date of Birth _____ Social Security Number _____

Indicate mailing address: Home Business
Indicate Primary Email: Home Business

Home Address _____ Home Phone _____
Street

_____ Cell Phone _____
City State 9-digit Zip

Home Email _____

Business Name _____ Business Phone _____

Business Address _____ Fax _____
Street or PO Box

_____ Email _____
City State 9-digit Zip

If the business you work for is not currently licensed with our office, complete a Business Application.

If professional engineer, in what discipline did you take the exam _____

Other states in which currently licensed: _____

1. Has your license been denied, reprimanded, suspended or revoked in any jurisdiction? Yes No
 2. Have you surrendered or allowed license to lapse in any jurisdiction due to an action pending or threatened? Yes No
 3. Has any disciplinary action been taken against you? Yes No
 4. Other than traffic violations, have you ever been convicted of a felony or misdemeanor? Yes No
- If the answer is "yes" to any of above questions, please provide details including results of any appeal on a separate sheet of paper.

AFFIDAVIT I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. Submittal of this application serves as my signature.

Enclosed is \$80.00.